

Oracy Skills – Individual Presentation

- Make frequent eye contact with your audience.
- Hold cue cards away from your face.
- Project your voice well so that everyone in the room can hear you.
- Be mindful of pace – try not to speak too fast so that your audience has time to absorb what you are saying.
- Ensure that your speech is clear – every word has a beginning, a middle and an end.
- Use facial and vocal expression to help communicate the content of your speech.
- Be mindful of posture and stance in your delivery.
- Speech should be clear, articulate and expressive.
- Standard English should be used consistently throughout.
- Delivery should be confident.

Oracy Skills – Group Discussion

- Ensure that you accept and build on the viewpoints of others.
- Respond to the viewpoints of others in a range of ways eg asking a question, making a statement which challenges that viewpoint, making a comment.
- Be mindful of the tone you use to respond to the viewpoints of others.
- Express your own ideas clearly, articulately and expressively.
- Contribute frequently to discussion to allow thorough exploration of the topic.
- Be mindful of body language and facial expression – try to ensure that you appear open to discussion.
- Be mindful of posture, and do not have your hands around your mouth when you speak.
- Use Standard English consistently throughout the discussion.
- Take turns to speak throughout discussion.

Oracy Skills – Role Play/ Drama Activity

- Adapt delivery to suit the task and to engage the audience.
- Sustain the role that you have been given.
- Be mindful of pace and projection.
- Use body language and facial expression to enhance the content of what you are communicating.
- Ensure that your speech is clear, articulate and expressive.
- Be confident in your delivery.
- Take turns to speak throughout discussion.

General pointers

1. Speak with confidence
2. Engage the listener
3. Develop your ideas
4. Support your views
5. Vary your vocabulary
6. Vary your expression
7. Use Standard English