Personnel Specification

Teacher of Business Studies and ICT

(Temporary for 1 year)

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| Please ensure that you provide evidence to address the criteria on the Personnel Specification. Evidence will be gathered from the application form, at interview (if shortlisted) and through references and certificates. |
| **QUALIFICATIONS AND TRAINING** |
| **ESSENTIAL** | **DESIRABLE** |
| * Qualified Teacher (by 01/09/25) as recognised by the Department of Education. The applicant, on taking up the post, must be registered with the GTCNI;
* Hold an Honours Degree (minimum 2:2) or equivalent or higher in Business Studies/ICT or a closely related subject.
 | * Hold an Honours Degree (minimum 2:1) or equivalent or higher in Business Studies/ICT or a closely related subject.
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| **EXPERIENCE** |
| **ESSENTIAL** | **DESIRABLE** |
| * Have experience of teaching Business Studies and ICT to GCSE or AS/A Level (teaching practice accepted).
 | * Have experience of teaching Cambridge Technical Level3 IT (teaching practice accepted).
* Have experience of teaching Business Communication Systems to GCSE (teaching practice accepted).
* Have experience of teaching CEIAG to Key Stage 3/4 (teaching practice accepted).
* Have experience of teaching an additional subject(s) to Key Stage 3/4 (teaching practice accepted).
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| **PROFESSIONAL KNOWLEDGE** |
| **ESSENTIAL** | **DESIRABLE** |
| * Knowledge of the Northern Ireland post-primary curriculum and the CCEA GCSE/GCE Business Studies and ICT Specifications.
* Knowledge and understanding of post-primary school students and their needs.
* Knowledge and understanding of Child Protection/ Safeguarding policy and procedures.
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| **SKILLS** |
| **ESSENTIAL** | **DESIRABLE** |
| * Communication skills, e.g., possession of excellent verbal and written presentation skills.
* Effective organisational skills.
* Interpersonal skills.
* ICT skills.
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| **PERSONAL QUALITIES** |
| **ESSENTIAL** | **DESIRABLE** |
| * Committed to the school’s Dominican ethos.
* Child-centred approach.
* Flexible; enthusiastic; sensitive.
* Ability to work as a member of a team towards shared goals.
* Ability to use initiative.
* Ability to deal appropriately with students and parents.
* Committed to raising students’ achievement.
* Ability to motivate self and others.
* Confidentiality.
 | * Willingness to participate in the school’s extra-curricular activities.
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Applicants should note that criteria may be enhanced at shortlisting.